



The ACP Research-In-Practice Grant Program is designed to assist clinical phlebologists who are not established as independent researchers in initiating a clinical research project of importance to the field of Phlebology. The long-term intent of this Program is to foster the research education and development of clinical phlebologists who are capable of active participation in and/or leadership of clinical trials of phlebological therapies.

This grant provides \$24,000 for one year. Funds may be used for salaries for research assistants working on the project, supplies, service function charges, travel expenses for attendance at 1-2 related conferences, and completion of a research education program. Consulting expenses,

1. **APPLICANT INFORMATION:** Please type or print clearly.

First and Last Name _____

Company _____

Street Address _____

City, State, Zip, _____

E-mail (Required) _____

Phone _____ Fax _____

Please submit
application by

April 1, 2011

Email: ctynan@acpmail.org
Preferably in Word or Pdf
Fax: 510-346-6808

OTHER INFORMATION REQUIRED WITH APPLICATION

Submit this form with a word or pdf document attachments as described below

1. An updated Curriculum Vita (CV) which includes applicant's educational history, grants/awards, research experience, publications and committee service.
2. A copy of applicant's medical license.
3. A description of the planned project, formatted as follows: (3 page maximum)
 - a) Background for the Research Question– one paragraph
 - b) Study Hypothesis – one or two sentences
 - c) Research Plan – basic study design, patient population to be studied (if applicable), treatment(s) to be administered (if applicable), data acquisition and analysis
 - d) Resources & Environment – availability of the subject population (if applicable), equipment, and technical
4. A full budget description with justification. The budget must include funding for completion of an ACP-approved Research Education Program. (maximum 2 pages)
5. Two letters of recommendation from ACP Members in good standing.
6. Completed Disclosure of Interest in For-Profit Entities Form. Download from ACP website and complete sign, and date.

**For Office Use Only:
Application Checklist**

- App. Info Complete
- Applicant CV
- Medical Lic or Dean Ltr
- Project Description
- Budget Outline
- 2 ACP Member Ltrs
- Disclosure Form
- Checkbox Agreement

Received	Receipt Sent to App.	Sent For Review	Result of Review	Final Letter to App.



By checking this box, I agree to the terms of the Research Trainee Grant. If awarded, I will agree to fulfill the following requirements as outlined below;

Participation in Research Education:

1. The grant recipient must complete an ACP-approved research education program, which may include a Research Education module at an ACP Annual Congress or Regional Symposium, or other program(s) approved by the Research Programs Committee. At the present time, research education modules at ACP's meetings are under development and therefore not available. Until such time as an ACP module is offered, the recipient is strongly encouraged seek out and propose (in the application) alternative research education programs in which they can participate. The grant may be used to pay for the relevant expenses for research education, and an estimate of these educational expenses should be provided in the enclosed budget.
2. The grant recipient will be assigned a research liaison by the ACP Research Programs Committee. Recipients are expected to update the ACP liaison on the project's progress by e-mail on a monthly basis, and by telephone on a quarterly basis. The liaison will be chosen after consultation with the recipient and Mentor.

Progress Reports:

Grant recipients must submit a written interim report to the ACP Research Programs Committee 6 months after the project's start. A final report must be submitted within 3 months after the project's completion. Reports should

- a) Summarize the project's progress, including all supporting data
- b) Describe and justify any deviations from the original research plan
- c) Indicate any problems or delays encountered;
- d) Provide a detailed accounting of expenditures of research grant funds
- e) For final reports, recipients must summarize plans for presentation/publication of the study results and plans for obtaining research funding for future Phlebology projects.

Presentations and Publications:

The results must be submitted for presentation at the ACP Annual Congress prior to presentation in any other venue. Submission of manuscripts to *Phlebology* is strongly encouraged. Submission of manuscripts to other journals requires written approval from the ACP Research Programs Committee. A copy of all publications must be submitted to the ACP. All posters, presentations, and publications of ACP Foundation-funded projects must contain appropriate acknowledgement of the Foundation's grant support.